



CITY OF HOUSTON

Municipal Courts Department

Annise D. Parker

Mayor

Barbara E. Hartle

Director and Presiding Judge

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February 23, 2015

TO: Municipal Courts Subscription Vendors

SUBJECT: Vendor Report Suspension

In preparation for the installation of the Municipal Court's new case management system, **effective March 22, 2015**, all vendor reports will be suspended. **The last date reports will be sent before the suspension begins will be March 20, 2015.** Vendors who have already paid to receive subscriptions during the suspension timeframe will have their subscriptions extended once we resume. **No new subscriptions will be accepted beginning March 6, 2015.**

We will send you an update to advise you of any changes to these Go-Live plans. Thank you in advance for your patience.

Sincerely,

Gwendolyn Goins

Public Information Officer

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cc: Honorable Barbara E. Hartle, Director and Presiding Judge
Charlotte Lang Booker, Deputy Director & Clerk of the Court